



Washington Heritage Museums

Elementary Education Curriculum Support Intern

Position Summary

Washington Heritage Museums is seeking a qualified intern to assist in our elementary education efforts.

The intern should be prepared to work in a small nonprofit environment, and will finish the internship having gained broad experience in various aspects of elementary education outreach for historic house museums.

Responsibilities:

- Assist in the creation of a tab on the WHM webpage dedicated to elementary education.
- Evaluate the Virginia Standards of Learning to develop a plan for webpage activities.
- Contact and speak with local educators to determine relevant content for the webpage activities.
- Assist in the promotion of this link to local schools and homeschool groups.
- Evaluate content for an activity handout for families with children who tour the museums.
- Incorporate the WHM gardens into these activities.
- Provide evaluation and feedback on WHMs school tours in relevance to today's teaching techniques.
- Provide suggestions for adaptations to the tour to make it more appealing to families with children.

Requirements:

Washington Heritage Museums is looking for an undergraduate student in the Fredericksburg area who is majoring in Education, Museums Studies or a related field. This person should have excellent verbal and written communications skills, and extensive knowledge of elementary or museum education. PowerPoint, Word and Excel experience is desirable. Use of design platforms is helpful.

Majors:

Education, History, Museums Studies, Historic Preservation

Transportation:

All locations are within walking distance of the University of Mary Washington. A vehicle is not required to perform this position.

Compensation:

This position is uncompensated. Washington Heritage Museums will work with educational institutions to coordinate academic credit.